

Futura Learning Partnership Scheme of Delegation

Version Control

Version	Date	Author/comments
V1		JO in consultation with SoD working group for merged Futura
V2	27 th January 2023	GS and JCP review post feedback from Shadow Board 16 th January 2023.
V3		Draft for consultation
V4	7 th July 2023	AA post consultation review draft
V5	14 th July 2023	Final version approved by Trust Board

Scheme of Delegation

Introduction

This Scheme of Delegation is issued by the Board of Futura Learning Partnership, and is subject to the Articles of Association. The purpose of this scheme is to set out a framework under which Futura Learning Partnership is governed and managed, and in particular:

- how the trust Board ensure compliance with the various statutory and regulatory requirements placed upon them
- the relationship between the trust Board, Board Committees, the Local Governance Committees, the Executive Leadership Group and (in the case of Church schools) the local Diocese
- how the trustees, local governors, executive officers and headteachers work together effectively

This scheme may be altered or amended in relation to all schools in the trust, or in relation to an individual school, by decision of the trust Board or through the trust's Intervention Policy. Where a school is deemed to be a "school causing concern", an amended Scheme of Delegation will be agreed by the trust Board and implemented by the executive. This will be determined in line with the areas of concern.

This scheme is reviewed annually by the trust Board.

Scheme of Delegation

TRUST BOARD				
Governance				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee	Executive Leadership Group (ELG)	Headteacher
<p>To appoint and remove Members (other than those appointed or removed by the Diocesan Board of Education (“DBE”))</p> <p>To appoint and remove trustees (other than those appointed or removed by the DBE)</p> <p>To review and amend (subject to approval by the DBE) the Articles of Association</p> <p>To change the name of the trust</p> <p>To receive an annual report from the trust</p>	<p>To determine the overall vision, values and strategy for the trust</p> <p>To approve (subject to approval by the DBE), review, amend and publish the Scheme of Delegation</p> <p>To appoint a Company Secretary</p> <p>To appoint a Clerk to the trust Board and its committees</p> <p>To appoint annually (and remove) the Chair and Vice Chair of the trust Board</p> <p>To appoint and remove the chairs of each Board Committee</p> <p>To appoint and remove the Chair of each LGC</p>	<p>To determine the ethos, vision and values of the school ensuring consistency with that of the trust in collaboration with the HT</p> <p>To monitor the implementation of the trust strategy within the school</p> <p>To recommend to the Board appointment of a Chair</p> <p>To appoint (and remove) a Vice-Chair</p> <p>To arrange for the election of parent governors in accordance with the LGC Terms of Reference</p> <p>To arrange for the election of staff governors in accordance</p>	<p>To develop the trust’s strategy for approval by the Board, and implement it</p> <p>To attend meetings of the trust Board and provide executive reports as required</p> <p>To secure professional advice on behalf of the trust Board as may be requested</p> <p>To prepare and maintain all trust-wide policies</p> <p>To monitor and support the implementation of all trust-wide policies</p>	<p>To implement the ethos, vision and values of the school ensuring consistency with those of the trust</p> <p>To act as Lead Professional to the Local Governance Committee</p> <p>To implement all applicable Policies and support the LGC and/or the Executive Leadership Group (as indicated in the Policy Schedule) in maintaining the policies</p> <p>To implement the trust’s strategy within the school</p> <p>To appoint a clerk to the LGC, in consultation with the LGC Chair</p>

Scheme of Delegation

TRUST BOARD				
Governance				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee	Executive Leadership Group (ELG)	Headteacher
Board and the Chief Executive (CE) on the trust's performance	<p>To disband an LGC and establish an interim governance committee in accordance with the trust's Intervention Policy</p> <p>To support the LGC in the removal of any local governor.</p> <p>To review and approve:</p> <ul style="list-style-type: none"> the Terms of Reference for the trust Board and its committees the Terms of Reference of LGCs the trust Policy Schedule the terms of reference for delegation to the CE this Scheme of Delegation 	<p>with the LGC Terms of reference</p> <p>To appoint and remove community governors (and, in the case of Church schools, foundation governors, with the approval of the Diocesan Board of Education) in accordance with the LGC Terms of Reference</p> <p>To assign to individual members responsibilities for Special Educational Needs and Disability, Safeguarding, Looked after Children and Pupil Premium</p> <p>To ensure adherence with the trust Code of Conduct</p> <p>To suspend a governor</p>		

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TRUST BOARD				
Governance				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee	Executive Leadership Group (ELG)	Headteacher
	<ul style="list-style-type: none"> a Code of Conduct for trustees and governors 	<p>To approve, monitor, review and amend school policies as defined in the trust's policy schedule</p> <p>To adopt and ensure compliance with all trust-wide policies</p> <p>To establish and maintain good relationships with the local community and key stakeholders (including annual parental survey)</p> <p>To convene relevant panels as and when required.</p> <p>To approve the appointment of a Clerk to the LGC (Chair)</p>		

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Finance and Procurement				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
<p>To appoint and remove external auditors</p> <p>To receive the trust's annual Report and Accounts</p>	<p>To ensure the preparation of an annual Report and Accounts</p> <p>To approve the annual budget for the trust</p> <p>To ensure the maintenance of a register of interests</p> <p>To appoint internal auditors</p> <p>To oversee the financial performance of the trust and to ensure that its income is spent appropriately</p> <p>To appoint a Finance and Estates Committee to:</p> <ul style="list-style-type: none"> • recommend the trust budget to the Board • monitor capital projects • monitor income, expenditure, cash flow and balance sheet of the trust 	<p>To establish spending priorities with the headteacher in order to inform the annual budget process</p> <p>To ensure the maintenance of a register of business/pecuniary interests</p>	<p>To prepare the annual budget for the trust for recommendation to trust Board</p> <p>To monitor the income, expenditure, cash flow and balance sheet of the trust</p> <p>(CE) To act as the Accounting Officer</p> <p>To ensure proper financial controls are implemented across the trust</p> <p>To prepare and maintain a trust wide Procurement Policy for trust Board approval</p> <p>To prepare and maintain a trust wide Charging and Remissions Policy</p> <p>To prepare monitoring reports as required</p>	<p>In conjunction with the finance and school improvement teams, to prepare the academy's budget</p> <p>To manage the academy budget and other funds, ensuring compliance with the Finance Policy at all levels within the school</p> <p>To implement the Charging and Remissions Policy</p>

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Finance and Procurement				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<ul style="list-style-type: none"> review and amend finance and reserve policies including financial delegations, for Board approval review and approve a trust wide Procurement Policy monitor reserve levels and approve expenditure from reserves (according to financial delegations) approve changes to the agreed budget (according to financial delegations) enter into contracts for supply of goods and services within an agreed budget (according to financial delegations) review and approve staff and governor expenses policies 		<p>To ensure the maintenance of a register of business/pecuniary interests</p> <p>To enter into contracts for supply of goods and services within an agreed budget (according to financial delegations)</p> <p>Approve expenditure from reserves (according to financial delegations)</p> <p>Approve changes to the agreed budget (according to financial delegations)</p>	

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Finance and Procurement				
Trust Governance		Local Governance	Executive Officers	
Members	Trustees	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<ul style="list-style-type: none"> • review and approve a Charging and Remissions Policy • monitor and approve investments according to the terms of the treasury management policy 			

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Asset and Estate Management				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>Appoint a Finance and Estates Committee to:</p> <ul style="list-style-type: none"> review and maintain a buildings strategy and asset management planning arrangements for church schools, ensure there is a process for obtaining the relevant consent from the site trustees review and approve a trust-wide Lettings Policy monitor the trust-wide Sustainability Policy 		<p>To prepare a buildings strategy and asset management planning arrangements</p> <p>Ensure the maintenance and safety of the buildings</p> <p>In liaison with Futura Commercial Services, prepare and maintain a trust-wide Lettings Policy for trust Board approval</p> <p>To monitor the maintenance, safety and security of the school premises and equipment in conjunction with the Headteacher</p> <p>To monitor and support the implementation of the trust-wide Lettings Policy</p> <p>To prepare and maintain a trust wide Asset Register</p>	<p>To implement the trust-wide Lettings Policy</p> <p>To monitor the maintenance, safety and security of the school premises and equipment in conjunction with the Executive Leadership Group</p>

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Asset and Estate Management				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
			To prepare and maintain a trust wide Sustainability Policy	

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Curriculum and Standards				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
<p>To receive an annual report from the trust Board and the CE on standards</p>	<p>To hold executive leaders to account for the educational performance of the trust and for the performance management of staff</p> <p>To monitor performance through regular reports from the ELG.</p> <p>To appoint an Education and Standards Committee to:</p> <ul style="list-style-type: none"> • approve, review and amend a trust-wide Curriculum Policy which meets all statutory requirements • approve, review and amend a trust-wide policy on religious education and collective acts of worship (which in relation to Church schools will 	<p>To review and monitor the curriculum</p> <p>To receive reports of RAVs and monitor the resultant plan</p> <p>To ensure effective school self-evaluation processes are in place</p> <p>To monitor progress against targets in the School Improvement Plan (SIP), including pupil performance targets</p>	<p>To monitor the performance of each school through School Improvement Visits (SIV) & Raising Achievement Visits (RAV) programme & report findings to the Education and Standards Committee</p> <p>To prepare and maintain a trust-wide Curriculum Policy</p> <p>To review and approve the curriculum proposed by the Headteacher</p> <p>To provide regular reports to the trust Board regarding standards</p> <p>To prepare and maintain a trust policy that directs the processes and procedures for school self-evaluation undertaken at school level,</p>	<p>To share findings of RAVs with LGC</p> <p>To ensure the curriculum is designed, delivered and reviewed at the school in accordance with the trust-wide curriculum policy</p> <p>To implement the policy related to religious education and collective acts of worship and support the LGC in maintaining the policy</p> <p>To prepare the School Improvement Plan in consultation with the executive</p> <p>To report, regularly, progress against targets to the executive and the LGC</p> <p>To undertake SEF activities to enable an accurate view of school performance</p>

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Curriculum and Standards				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>follow any directives or guidance from the DBE)</p> <ul style="list-style-type: none"> To approve annual performance targets and monitor progress against them 		<p>including a common template for the SEF and SIP</p> <p>To agree school improvement plans (including pupil performance targets) and SEFs and monitor progress against them</p>	

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Equality Diversity and Inclusion				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To approve a trust-wide Equality, Diversity and Inclusion policy</p> <p>To approve and monitor trust-wide Equality Objectives</p> <p>To ensure every committee exercises its responsibility for monitoring the trust's EDI policy</p> <p>To receive and review an annual gender pay gap report</p> <p>To appoint a People Committee to:</p> <ul style="list-style-type: none"> review People Development Plans and monitor <p>To appoint an Education and Standards Committee to:</p>	<p>To formulate school Equality Objectives in collaboration with Headteacher</p> <p>To approve and monitor school Equality Objectives</p> <p>To monitor and support the implementation of the SEND Policy within the school</p> <p>To appoint link governor(s) with responsibility for SEND, Pupil Premium and Looked After Children</p> <p>To review and approve the school's annual PP and SEND reports</p>	<p>To prepare and maintain a trust-wide Equality, Diversity and Inclusion policy</p> <p>To formulate trust-wide Equality Objectives for approval by the trust board</p> <p>To prepare and maintain a trust-wide SEND Policy</p> <p>To monitor and support the implementation of the trust's SEND Policy</p>	<p>To formulate school Equality Objectives</p> <p>To support LGC in the preparation of school equality objectives in accordance with the trust-wide EDI policy</p> <p>To designate a teacher to be responsible for co-ordinating SEND provision</p> <p>To liaise with the local authority in respect of students who have (or might have) SEND</p> <p>To publish an annual SEND Report via the academy's website</p>

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Equality Diversity and Inclusion				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<ul style="list-style-type: none"> review and approve a trust-wide SEND Policy 			

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Pupil/Student Behaviour				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To appoint an Education and Standards Committee to:</p> <ul style="list-style-type: none"> monitor KPIs in relation to behaviour such as attendance, suspension and exclusion approve, review and amend a trust-wide attendance policy 	<p>To monitor, support and challenge the implementation of the school Behaviour Policy</p> <p>To convene an appropriate panel to review exclusions/suspensions</p> <p>To receive annual targets for attendance and monitor progress against these</p> <p>To monitor KPIs in relation to behaviour</p>	<p>To agree each school's behaviour policy, monitor its effectiveness and direct changes where required</p> <p>To monitor the overall pattern of suspensions and exclusions and to report to the trustees</p> <p>(CE/ Director of Education)</p> <p>To be consulted on any potential permanent exclusion recommended by the Headteacher</p> <p>To monitor attendance in each school and across the trust, and report to the trust Board</p> <p>To prepare and maintain a trust wide Attendance Policy</p>	<p>To formulate and implement a school behaviour policy and support the schools in monitoring the policy</p> <p>To decide on any fixed period suspensions</p> <p>To decide upon any permanent exclusion in consultation with the Director of Education or CE</p> <p>To refer all notifiable exclusions to the LGC for review</p> <p>To implement the trust Attendance Policy</p>

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Admissions				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To appoint an Education and Standards Committee to:</p> <ul style="list-style-type: none"> review and approve a trust-wide admissions policy applicable to all academies 	<p>To publish an admissions policy</p> <p>To monitor and support the implementation of the trust-wide Admissions Policy</p>	<p>To prepare and maintain a trust-wide admissions policy in accordance with the School Admissions and Appeals Codes</p> <p>To monitor and support the implementation of admissions arrangements across the trust, in accordance with the Admissions and Appeals Code</p> <p>To ensure that any changes to admission arrangements for church schools are communicated to the DBE before formal consultation</p> <p>To determine any proposed changes to school/s Published Admissions Number (PAN)</p>	<p>To implement the trust's Admissions Policy</p> <p>To make arrangements for determining admissions and hearing admission appeals</p> <p>To ensure participation in the local authority's Fair Access Protocol</p> <p>To ensure effective arrangements are in place for pupil recruitment</p> <p>To ensure admissions information is published via the school website</p>

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Other Student/Pupil Related Matters				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<ul style="list-style-type: none"> To receive reports from the ELG regarding the level and nature of complaints across the trust To handle any formal complaints in accordance with the trust-wide Complaints Policy <p>To appoint an Audit and Risk Committee to:</p> <ul style="list-style-type: none"> approve, review and amend a trust-wide complaints policy and receive reports from the Executive Leadership Group regarding the level and nature of complaints across the trust 	<p>To approve and monitor the school's home-school agreement</p> <p>To be consulted on any proposed changes to the school day</p> <p>To monitor the impact of the Pupil and PE/Sport Premiums in the school</p> <p>To ensure effective arrangements are in place for pupil/student representation at the school</p> <p>To handle any formal complaints in accordance with the trust-wide Complaints Policy</p> <p>To agree any proposed changes to the school uniform</p>	<p>To agree any proposed changes to the timing of the school day</p> <p>To establish term dates and holidays on a trust-wide basis, including INSET days</p> <p>To prepare and maintain a trust-wide complaints policy</p> <p>To monitor the level and nature of complaints across the trust</p> <p>To approve each school's annual plans for allocating Pupil Premium and PE/Sport funding and monitor the impact of the funding across the trust</p>	<p>To review and maintain home school agreements</p> <p>To set the times and structure of the school day , in line with any shared teaching or site arrangements</p> <p>To ensure effective deployment of the Pupil and PE/Sport Premiums</p> <p>To handle any complaints in accordance with the trust-wide Complaints Policy</p>

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Staffing				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To appoint (in consultation with the Diocesan Director of Education), suspend and dismiss the CE</p> <p>To conduct the performance management review of the CE</p> <p>To appoint, suspend and dismiss the executive leaders, supported by the CE</p> <p>To approve, review and amend a trust-wide pay policy and executive pay policy</p> <p>(Chair) To manage the grievance, capability and disciplinary processes in relation to the CE</p> <p>To approve the trust's organisational structure</p> <p>To appoint a People Committee to:</p> <ul style="list-style-type: none"> approve, review and amend trust-wide 	<p>To support the CE in the appointment of the Headteacher (for church schools, in consultation with the Diocese)</p> <p>To support the ELG in the performance management of the Headteacher</p> <p>To establish panels as appropriate in accordance with trust policies (including pay, grievance, redundancy and disciplinary procedures)</p> <p>To ensure due process has been followed in respect of decisions made about pay progression</p> <p>To support the headteacher with the appointment of staff when required</p>	<p>To agree the staffing structure in each school</p> <p>To conduct the performance management of Headteachers and Executive Leaders</p> <p>(CE) To approve applications for leave of absence from Headteachers and executive leaders in line with trust policies</p> <p>By exception, to approve the appointment of the SLT of each school</p> <p>To approve the suspension and dismissal of the SLT of each school</p> <p>To manage the grievance, capability and disciplinary processes for Headteachers</p> <p>CE to manage the grievance, capability and disciplinary</p>	<p>To propose the staffing structure for the school</p> <p>To implement the trust-wide policies and procedures in the school and support the CE in their maintenance</p> <p>To appoint members of the SLT of each school with approval of ELG.</p> <p>To suspend and dismiss members of the SLT of each school with approval of ELG</p> <p>To appoint teaching and non-teaching staff, in line with the agreed staffing structure and budget</p> <p>To suspend or dismiss teaching and support staff in consultation with the ELG</p> <p>To manage the grievance, capability and disciplinary processes in the school</p>

Scheme of Delegation

Staffing				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>staff policies and procedures including people development activity</p> <ul style="list-style-type: none"> review (via reports from ELG) staff wellbeing and staff opportunities (eg secondments) 		<p>processes for the executive leaders.</p> <p>To determine the organisational design structure of the trust</p> <p>To prepare and maintain trust-wide staff policies and procedures</p> <p>To monitor and review staffing changes across the trust</p> <p>To approve applications for early retirement and secondment in line with trust policies</p> <p>To direct staffing movement across schools to support school improvement, in consultation with the relevant Headteachers</p>	<p>To approve applications for leave of absence in line with trust policies</p> <p>To recommend applications for early retirement and secondment in line with trust policies</p>

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Staffing				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher

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Safeguarding				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To appoint an Audit and Risk committee to:</p> <ul style="list-style-type: none"> • appoint one of its members to take leadership responsibility for the trust's safeguarding arrangements • approve, review and amend a trust-wide safeguarding and child Protection policy • ensure appropriate policies and guidance are in place relating to staff recruitment and conduct 	<p>To monitor and support the implementation of the trust-wide Safeguarding and Child Protection Policy</p> <p>To appoint a link governor with responsibility for Safeguarding</p> <p>To monitor Safeguarding checklists for identification of any areas of concern for referral to the trust Board</p>	<p>To ensure that each school has appointed a designated and second Designated Safeguarding Lead for child protection and ensure that they receive appropriate training</p> <p>To make arrangements for safeguarding audits to be conducted by independent personnel</p> <p>To monitor child protection referrals across the trust to ensure they are proportionate</p>	<p>To implement the Safeguarding and Child Protection Policy</p> <p>To appoint a Designated Safeguarding Lead and second Designated Safeguarding Lead to take responsibility for child protection matters and make sure their role is compliant with statutory requirements</p> <p>To ensure the designated staff are adequately trained for their role and that these designated staff provide adequate safeguarding training and awareness to all other staff and visitors who need it</p> <p>To maintain the Single Central Record</p> <p>To report to the Safeguarding Governor and ELG on the procedures in place for safeguarding and on matters as they arise</p>

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Information Management and Communication				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To appoint an Audit and Risk Committee to:</p> <ul style="list-style-type: none"> • approve review and amend a Freedom of Information (FOI) publication scheme and to ensure compliance with the Freedom of Information Act 2000 (FOIA) • review and approve a data protection policy and procedures to include: <ol style="list-style-type: none"> i. the requirement to notify individuals as to how information is to be used; and ii. the matter of safe storage. 	<p>To ensure systems are in place at the school (in line with the trust's policies) for effective communication with students/pupils, parents or carers, staff and the wider community including the support of a local parent teacher association (if established)</p>	<p>To consult on and implement information management and communication systems to be used across the trust, to ensure consistency</p> <p>To publish appropriate trust information, ensuring that all electronic communication, including the trust website, is up to date</p> <p>To ensure compliance with all data protection legislation and good practice across the schools</p> <p>To support schools in the effective safe storage of data</p> <p>To maintain accurate and secure staff records for all trust staff</p> <p>To ensure registration with the Information Commissioner's Office is up to date.</p> <p>To prepare and maintain a Freedom of Information (FOI)</p>	<p>To ensure effective communication between the LGC and the trust Board</p> <p>To publish appropriate school information, ensuring all statutory information is uploaded to the school website and periodically refreshed as required, including Get Information About Schools (GIAS)</p> <p>To maintain accurate and secure student/pupil records</p> <p>To maintain accurate and secure staff records for the school</p> <p>To ensure compliance with all data protection legislation and good practice in the school</p>

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Information Management and Communication				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
			publication scheme ensuring compliance with relevant legislation	

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Health, Safety, Risk and Security				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<p>To review the trust wide Risk Register, at least annually</p> <p>To appoint an Audit and Risk Committee to:</p> <ul style="list-style-type: none"> provide assurance to the trust Board on the framework of financial systems and operational controls review and approve appropriate trust-wide policies on risk management, including health and safety, data protection, fraud prevention, and whistle blowing monitor risk management and maintain a trust-wide risk register ensure appropriate buildings, employer, public liability and other insurance is in place 	<p>To monitor and review the School Risk Register</p>	<p>To prepare and maintain the Risk Register for the trust</p> <p>To procure appropriate insurance and make recommendations to the trust Board</p> <p>To prepare and maintain a trust-wide Health and Safety Policy and monitor its implementation</p> <p>Prepare and maintain and trust-wide Business Continuity Plan, and monitor its implementation.</p> <p>To prepare and maintain trust wide policies in relation to Risk Management, Data Protection, Fraud and Whistle Blowing.</p>	<p>To maintain the school Risk Register, and report any material change to the executive</p> <p>To implement the trust-wide Health and Safety Policy</p> <p>To implement and maintain the school Business Continuity Plan</p>

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Health, Safety, Risk and Security				
Trust Governance		Local Governance	Executive Officers	
Members	Trust Board	Local Governance Committee (LGC)	Executive Leadership Group	Headteacher
	<ul style="list-style-type: none"> review and amend a trust-wide business Continuity Plan 			

Scheme of Delegation

Appendix A: Delegations applicable to Church of England Schools in the Trust

This table summarizes the requirements set out in the trust Articles of Association applicable to Church of England schools
References to the “DBE” are to the Board of Education of the Diocese of Bath and Wells

Governance
For Church of England schools, Foundation Governors will make up to 25% of the LGC. Former VA schools will have all governors, other than elected parents and staff, appointed as Foundation. The appointment of such governors is subject to the approval of the Diocesan Board of Education (DBE). All Governors to sign an undertaking to the DBE to uphold the religious ethos of the school
Prior to disbanding or suspending delegation to the LGC of a Church of England school, the trust to consult with the DBE over how the Christian ethos of the school will be maintained, including Foundation Governor representation

Staffing
Headteacher of a Church of England school to be appointed only with the prior agreement of the Diocesan Board of Education