Cheddar Grove Primary School

Special Educational Needs & Disability (SEND) Information Report

How does the school know if children need extra help and what should I do if I think, my child may have special educational needs?

At Cheddar Grove, we use a range of indicators to help identify children with special educational needs. This includes:

- The SEND Code of Practice
- Concerns raised by a parent/carer
- Information and meeting with the child's previous school – where relevant
- Concerns raised by the child's class teacher eg. identified as working well below age related expectations
- Information from outside agencies
- Health diagnosis from paediatrician

If a pupil is identified as having SEND, they will be placed on the SEND list and parents/carers informed. We follow the Graduated Response, which is where we identify need through assessment of the needs of the individual, planning appropriate interventions/support, delivering the planned interventions/support and continuing to review the progress and impact (Assess, Plan, Do, Review)

If a parent/carer is concerned about their child, please come in and talk to us. Your first point of contact is your child's class teacher who will discuss concerns with the Special Educational Needs and Disability Co-ordinator (SENDCo) alternatively you can arrange to meet with the SENDCo directly.

How will the setting support my child?

At Cheddar Grove, we will endeavour to support your child in the best way and according to their individual needs. The SENDCo oversees the support that is offered to any pupils requiring additional help across the school.

Class teachers will plan for and work with each child with additional needs in their class to make sure they are making progress in every area of the curriculum. They will follow the guidance and advice from outside agencies to ensure the appropriate support is in place. Each pupil on the SEND list will have one or more of the following: One Page Profile, Support Plan or Educational Health and Care Plan (EHCP), Health Plan, which will highlight strategies being used to support your child.

Support could be through:

- Intervention programmes
- Social and emotional support
- Creative therapy
- Social skills groups
- Additional adult support in class as well as for playtimes and/or school trips
- Seeking and acting on advice from outside agencies (Educational Psychologists, Speech and Language Therapist, Physiotherapist, Occupational Therapist)
- Adaptation of the curriculum/setting to make it accessible.

Where necessary, referrals will be made for additional assessments, advice and support from any of the agencies mentioned above as well as school nurse, paediatrician, occupational therapist, physiotherapist, Child and Adolescent Mental Health Service (CAMHs) and Family Support.

Cheddar Grove also have a Creative Play Therapist in one day per week, a Speech and Language Therapist from Talk Speech in one day per week, and a member of the Mental Health Support Team (MHST) in once per week.

How will the curriculum be matched to my child's needs?

At Cheddar Grove, all children receive quality first teaching and adapted teaching and learning. Clear guidance and staff expectations are used to support the needs and achievement of all, we follow the Graduated Approach (Assess, Plan, Do, Review). When necessary, we provide personalised planning which may follow the Engagement Model.

Our curriculum celebrates the diversity of society. Pupils are actively encouraged to listen to others, to show empathy, acceptance, understanding and inclusion of all.

How will both you and I know how my child is doing and how will you help me to support my child's learning?

At Cheddar Grove, your child's progress will be closely monitored by their class teacher, the SENDCo and by senior leaders. If a child is identified as having considerable gaps in their learning, then interventions are put into place. Staff are trained on how to use resources to best support children and accelerate progress. The SENDCo is always available to offer guidance on resources, strategies and implementation. Your child's progress will be shared with you through an annual report to parents/carers, parents' evenings, meetings with the SENDCo, informal conversations, target setting through your child's One Page Profile, test outcomes and annual review where required. Class teachers and the SENDCo are happy to meet with parents when it is requested.

Cheddar Grove strives to ensure that all children make progress, and the following steps are taken to ensure children are given the opportunity to succeed:

- The SENDCo and Senior Leaders monitor the quality of teaching and learning across the school.
- The SENDCo and Senior Leaders analyse data, identifying any areas of concern.
- Pupil Profiles or Support Plans, containing useful strategies, helpful teaching techniques and resources needed, targets, as well as the pupil's voice are completed for SEND children. These are reviewed in terms 2, 4 and 6.
- Interventions are planned to support gaps in learning and ensure progress.

The Governors, Senior Leaders and Subject Leaders contribute to the process of evaluation of teaching and learning. This is carried out through a variety of strategies including: the Graduated Approach, RAV reviews and visits from colleagues across Futura Learning Partnership, learning walks, lesson observations, book and work scrutiny, as well as analysis of data. The SENDCo meets with the SEND Governor to discuss SEND provision, which aims to make improvements in effective practice and quality of provision for our children with SEND.

What support will there be for my child's overall wellbeing?

Cheddar Grove is an inclusive school. We welcome and celebrate diversity. We have a caring and nurturing staff who endeavour to support and understand all pupils. Cheddar Grove pupils are very happy to come to school and our parents/carers have acknowledged that their children feel safe here. Our pupils are confident and enthusiastic learners; however, we understand that at times children can have social or emotional needs. In these circumstances, support will be offered from an experienced member of our staff.

Class teachers and teaching assistants support pupils on a day-to-day basis. For parents/carers who are concerned about their child's wellbeing please contact your child's class teacher. If further advice is needed, they will liaise with the appropriate member of staff; this may include **Mrs Verity Wilson, SENDCo; Mrs Jill Paddock, Family Support Manager, Learning Mentor and Deputy Designated Safeguarding Lead; Mr Mark Cox, Deputy Head Teacher or Mrs Helen Bailey, Head Teacher and Designated Safeguarding Lead.** On occasions advice may be sought from outside agencies; parents/carers will always be consulted in such cases.

At Cheddar Grove, the strategies we use to support the wellbeing of its pupils include:

- social skills groups
- alternative provision for playtimes and lunchtimes
- Safe House

- home-school diaries
- Draw and Talk Therapy
- Butterfly Creative Therapy
- Mental Health Support Team
- Advice from outside agencies

All of these strategies are used alongside our PHSE curriculum (Jigsaw). The safeguarding of all pupils at Cheddar Grove is our utmost concern and is taken very seriously.

What specialist services and expertise are available or accessed by the school?

Cheddar Grove works collaboratively with a range of external agencies. When appropriate we work with:

- School Nurse
- NHS Physiotherapists
- NHS Occupational Therapists
- NHS Speech and Language Therapist
- Educational Psychologists
- NHS Specialist Nurses
- CAMHs
- Bristol Autism Team (BAT)
- Bristol SEND Team
- Talk Speech
- Mental Health Support Team
- Sensory Support Team

What training have the staff supporting children with SEND had?

Mrs Verity Wilson has completed The National Award for SENCos at Bath Spa University in January 2014. Staff are trained to meet the specific needs of the children they are working with. Throughout the school, we have staff trained in:

- Autistic Spectrum Disorder/Condition (ASD/C)
- Social Stories
- 5 Point Scale
- Administration of Medicines
- Speech and Language Support
- Reading Programmes
- Team Teach
- RWI phonics
- Behaviour Management
- Draw and Talk Therapy

- Bereavement support
- Dyslexia screening
- Lego Therapy
- As well as specific intervention programmes.

How will my child be included in activities outside of the classroom including school trips?

At Cheddar Grove, we strive to ensure that all pupils are included in all aspects of learning; this includes activities outside of the classroom and school trips. We encourage independence and provide specialist equipment, where necessary, to support this. In some circumstances, the assistance of an adult is needed to support the individual pupil and when appropriate this is implemented.

All activities outside of the classroom are planned with the needs of the pupils at the centre. Activities are adjusted to ensure that they are accessible to all.

Arrangements for pupils with very specific needs, such as the use of a wheelchair, are managed on an individual basis when they arise.

Risk assessments are carried out prior to any off-site visit/activity to ensure everyone's health and safety is not compromised. In some cases, individual risk assessments are written.

How accessible is the school?

Cheddar Grove is on a split-level but the building is accessible to all with ramps to access all entrances to the school. There is no lift access. There are disabled toilets available as well as changing facilities. We have shower facilities should they be required.

How will the school prepare and support my child to join the school and transfer to a new school?

New pupils to Cheddar Grove are actively encouraged to visit prior to joining the school. For pupils with SEND, additional visits would be arranged and relevant meetings with SENDCo and Family Support Manager. For pupils with SEND who are transferring from another setting, staff from Cheddar Grove would endeavour to visit them in their current setting to meet the pupils and staff to ensure a smooth transition, as well as meeting with parents/carers. When a pupil with SEND needs to change school, staff from Cheddar Grove will attend transfer meetings. This would usually be the SENDCo and the Family Support Manager and Safeguarding Lead but occasionally the class teacher or a known teaching assistant may be appropriate. Parental involvement is essential, as it enables parental questions to be answered, concerns clarified and needs identified as well as providing the school with a complete picture of the child.

If your child has, complex needs or an Education Health Care Plan, a meeting will be held to plan transition with staff from both settings and any outside agencies along with the pupil and parents/carers. Additional visits will be arranged for pupils.

How are the school's resources allocated and matched to children's special educational needs?

Cheddar Grove have the support of teaching assistants across the school. Additional resources and support are audited on a year-by-year basis. Any interventions that are implemented to support the individual's needs, are delivered by the class teacher and teaching assistant with the support and guidance of the SENDCo. All resources are evaluated for impact and changes are made when needed.

How is the decision made about what type and how much support my child will receive?

Ongoing discussion between parents/carers, class teachers and the SENDCo will take place to ensure that all parties are aware of the support provided. Individual pupils may require different levels of support to achieve age related expectations. In some cases where pupils may have complex needs, advice is sought from outside agencies and then acted upon.

How are parents involved in the school? How can I be involved?

Parents are actively encouraged to liaise with staff at Cheddar Grove and discuss their child's needs, progress, concerns and achievements. Regular meetings are arranged to review progress and set new targets where necessary. We have a governor on the governing body who is responsible for ensuring appropriate SEND provision as well as regularly meeting with the SENDCo.

The named **SEND Governor at Cheddar Grove is Alison Pippard.** If you wish to speak to the SEND Governor, please contact the school office on 0117 9030418 or email office@cheddargroveschool.org.uk.

Cheddar Grove Primary School has an active PTFA who arrange fundraising events, social events for children, quiz nights for parents and always welcome new parents

There is a Family Hub every Wednesday at Cheddar Grove. This is an opportunity for parents and carers to meet with other families, ask questions and get to know the local community. Pre-loved uniform is available at the Family Hub.

Who can I contact for further information?

If you wish to discuss your child's needs, have concerns and/or arrange a visit please contact the school office on 0117 9030418 or email office@cheddargroveschool.org.uk.

Mrs Verity Wilson – SENDCo, vwilson@cheddargroveschool.org.uk

Mrs Jill Paddock - Family Support Manager, Learning Mentor and Deputy Designated Safeguarding Lead, jpaddock@cheddargroveschool.org.uk

If you have concerns that cannot be resolved and you wish to make a complaint, please refer to our complaints policy: http://futuralearning.co.uk/wp-content/uploads/2026/04/Complaints-Procedure.pdf

Further information please see the following website:

www.bristol.gov.uk/bristol-local-offer

You can also seek advice and support from:

FLORA (Families, Local Offer, Resources and Advice):

email: flora@bristol.gov.uk

telephone: 0117 3526020

SEND and You

www.sendandyou.org.uk

email: support@sendandyou.org.uk

telephone: 0117 9897725

Bristol Parent Carer Forum

www.bristolparentcarers.org.uk/

email: info@bristolparentcarers.org.uk

telephone: 07306 650222

SEND Information Report reviewed September 2026. Next review September 2027.