

25% Extra Time

- 25% Extra Time is an arrangement that may be awarded to help students with learning difficulties, disabilities, or medical conditions.
- It aims to level the playing field, not provide an advantage.
- It should reflect your ‘normal way of working’ in class work, tests and assessments.
- It may be awarded for some, but not all, of your subjects. This decision will have been made in line with the feedback and evidence provided by your teachers.

On the day....

- **The Calculation:** The extra time is added directly to the exam duration. E.g. if a standard exam is 2 hours, 25% extra time gives you an additional 30 minutes, resulting in a total of 2 hours and 30 minutes.
- **Exam Day Process:** You will start the exam with everyone else. While 'standard-time' students put their pens down, you will simply keep writing until your additional time ends. Your finish time will be written on the board for you to see for the duration of the exam.
- **Location:** You will usually be placed in a room with others with extra time. This is not usually the main exam hall.
- **Usage:** You do not have to use all the extra time. You can use just some of it. **It would be wise to use it to help you plan your answers and check your work at the end.**

