Child Protection and Safeguarding Policy

Policy owner	Matt Cave
Current version	V1
Document Status	Approved
Date Last approved	N/A
Date of next review	September 2027
Review frequency	Annually
Policy type (cross-trust or school specific)	Trust Policy with Local Arrangement form
Approval route	Audit and Risk Committee
Statutory Y/N	Yes
Appendices	Yes
Distribution (Trust website, School website, SharePoint etc)	Trust and School website
Communication with staff (method and date)	All trust staff emailed
Training requirements for staff	Safeguard, Prevent and FGM training all staff and Governors Prevent lead training

Version control			
Version	**Date**	**Author**	**Changes**
V1	24 September 2026	Matt Cave	Publish Safeguarding Local Arrangement

Local Safeguarding Arrangements

Appendix 3 Site Specific information

Important contacts

Role/organisation	Name	Contact details
Designated safeguarding lead (DSL)	Matt Cave	mcave@fouracresacademy.org.uk 0117 903 0474
Deputy DSL	Zoe McLean	zmclean@fouracresacademy.org.uk 0117 903 0474
Local authority designated officer (LADO)	Nicola Laird	lado@bristol.gov.uk 0117 903 7795
Integrated care boards (previously known as clinical commissioning groups) for an area within the LA	Bristol, North Somerset and South Gloucester Integrated Care Board	bnssg.customerservice@nhs.net 0117 900 2655
The Chief Police Officer for the LA	Chief Constable - Sarah Crew Chief officer – Luise Hutchinson	Avon and Somerset Police website.
Designated Teacher for looked after and previously looked after children	Jodie Parker, SENDCO	sendco@fouracresacademy.org.uk 0117 903 0474
Chair of governors	Patricia Tiggs	ptriggs@fouracresacademy.org.uk
Filtering and monitoring lead	Matt Cave	mcave@fouracresacademy.org.uk 0117 903 0474
How can an individual make a safeguarding referral to the LA	First Response	0117 903 6444
How to refer to the police	101 webform or ring 999	
Channel helpline		020 7340 7264

NSPCC helpline		0808 800 500
DFE extremism helpline		020 7340 7264
Anti-terrorism report line		0800 789 321

Trust contacts	Name	Contact details
Strategic Safeguarding lead	Dean Anderson	hdyer@futuralearning.co.uk
Trust Lead Designated Safeguarding Lead (DSL)	Greg Lyle	glyle@sblacademy.org.uk
Safeguarding Trustee	John Purcell	jpurcell@futuralearning.co.uk

Designated Safeguarding Lead and contact details

Site specific	
DSL can be contacted during school hours by	Phone, email, in person
Our DSL is	Matt Cave
Our Deputy DSL IS	Zoe McLean
State what your cover arrangements are if both DSL and Deputy DSL are absence	Members of SLT, SENDCO, Learning Mentor

Important links

Site specific	link	
School Online safety policy	*To school website*	P25-27 https://futuralearning.co.uk/schools/wp-content/uploads/2026/09/Safeguarding-and-Child-Protection-Policy.pdf
Behaviour and anti-bullying policy	*To school website*	https://futuralearning.co.uk/schools/wp-content/uploads/2026/05/faa-anti-bullying-policy.pdf https://futuralearning.co.uk/schools/wp-content/uploads/2026/05/behaviour-policy-faa.pdf
Complaints policy	Complaints procedure	
Whistleblowing policy	Whistleblowing policy	
Data protection handbook	Data protection handbook policy	
Safeguarding concerns and allegations policy	Safeguarding concerns and allegations policy	

Recruitment and selection Policy	Recruitment and selection policy	

Early Years

Site specific
Details on how mobile phone and camera use is monitored – In accordance with the **Statutory Framework for the Early Years Foundation Stage (EYFS)** and safeguarding practices governed by the Futura Learning Partnership, early years staff at **Four Acres Academy** strictly regulate the use of mobile phones and cameras to ensure child protection and minimize distractions. **Staff Personal Mobile Phones** • **Storage and Usage:** Staff must keep personal mobile phones switched off or on silent and stored securely away from children (such as in lockers or staff areas) • **Area Restrictions:** Personal phones are completely prohibited in classrooms, playgrounds, and corridors where children are present. They may only be accessed during designated staff breaks in approved staff-only zones. • **Emergencies:** In the event of a personal emergency, staff must use the Four Acres Academy main office line (0117 903 0474) as the primary contact method. **Use of Cameras and Educational Devices** • **No Personal Devices for Media:** Staff are strictly prohibited from using personal mobile phones, tablets, or smartwatches to take photos or videos of children. • **School-Owned Equipment Only:** Any photographs or videos taken for educational tracking or learning diaries (such as Tapestry) must be captured exclusively using school-approved and academy-owned iPads or digital cameras. • **Strict Privacy Areas:** Under no circumstances are recording devices permitted in intimate care settings, such as bathrooms or changing areas. • **Parental Consent:** Images are only captured and uploaded to secure school networks if valid parental consent forms are on file.